

**TOWN OF SHEFFIELD
BOARD OF SELECTMEN
NOVEMBER 5, 2007
SELECTMEN'S MEETING ROOM
7:00 PM**

Board Members Present: Julie M. Hannum, Chairman
James T. Collingwood Sr., Clerk
David D. Macy

Other Staff Present: Joseph A. Kellogg, Town Administrator
Rhonda LaBombard, Assistant Town Administrator

Chairman Hannum called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES:

Selectman Collingwood moved to approve the minutes for the October 15, 2007 (3 sets), October 22, 2007 (2 sets) and October 30, 2007 meetings, seconded by Selectman Macy. The motion carried unanimously.

AUCTIONEER LICENSE:

Pamela L. Peresada, T & P Auctions applied for a one-day Auctioneer's License for an auction to be held at the American Legion on November 25, 2007. Selectman Macy moved to grant a one-day Auctioneer License to Pamela Peresada for November 25, 2007, seconded by Selectman Collingwood. The motion carried unanimously.

BERKSHIRE HOUSING DEVELOPMENT – CDBG GRANT APPLICATION:

Administrator Kellogg advised the Board that Berkshire Housing Development would be willing to prepare a grant application for the Senior Center. The application deadline is February 15, 2008. Their fee will be \$6,000 and would be reimbursed if Sheffield receives the grant. Selectman Macy moved to accept the proposal from Berkshire Housing Development to prepare a CDBG application for the Senior Center and to authorize Administrator Kellogg to sign the final agreement between the Town and Berkshire Housing Development, seconded by Selectman Collingwood. The motion carried unanimously.

COMMITTEE APPOINTMENTS:

Sherry McDonald has requested appointment to the Conservation Commission and Conservation Commission Chairman Jaime Pomeroy has recommended her appointment. Alexander Crawford has requested appointment to the Broadband Access Committee. Anyone that would like to submit information on either of these candidates should contact a member of the Board of Selectmen by the next meeting when appointments will be made.

SIGN PERMITS:

Cookie Walk/Craft Fair: The Undermountain Elementary School Teachers Association will hold a Cookie Walk/Craft Fair on December 1, 2007 and has requested permission to erect a sign at each end of Berkshire School Road on November 20, 2007. The signs will be removed on December 3, 2007. The Police Department has approved the sign permit application. Selectman Macy moved to grant the sign permit, seconded by Selectman Collingwood. The motion carried unanimously.

Indoor Farmers Market: Priscilla Cote has submitted an application for a sign permit for the Indoor Market to be held at Dewey Hall on Saturday's during November and December. The sign will be erected on each Saturday morning and will be removed each Saturday afternoon. Selectman Macy moved to grant the sign permit, pending approval from the Police Department, seconded by Selectman Collingwood. The motion carried unanimously.

SOUTHERN BERKSHIRE REGIONAL EMERGENCY PLANNING COMMITTEE- REGIONAL PANDEMIC FLU PLAN:

Administrator Kellogg explained the request that was received by Southern Berkshire Regional Emergency Planning Committee to create a Regional Pandemic Flu Plan with several other towns. Selectman Macy moved to support the plan, seconded by Selectman Collingwood. The motion carried unanimously. Priscilla Cote noted that Don Rodder, a professor from Simon's Rock, would be willing to make a presentation for the Selectmen regarding pandemic flu planning issues.

SELECTMEN'S ITEMS:

Selectman Collingwood stated that the road paving is almost complete and the parking lot will be paved tomorrow. Discussion ensued regarding the completion date for the paving. Selectman Macy expressed concern regarding the ability of the paving company to meet the contract time limit.

Chairman Hannum noted that she had attended a forum for the sixth grade essay contest. All five towns in the District were represented. Representative Pignatelli was present and promised the participants a pizza party upon completion of the essays. Selectman Macy would like to see all participants receive an award.

Chairman Hannum noted that the Local Author's Day hosted by the Bushnell-Sage Library last Saturday was a success.

OTHER BUSINESS:

Curb Cut: An application has been received for a curb cut at 425 Salisbury Road. Highway Superintendent Ronnie Bassett has approved the application. Selectman Macy moved to approve the curb cut pending approval of the Police Department, seconded by Selectman Collingwood. The motion carried unanimously.

PUBLIC COMMENT:

Vito Valentini discussed his concerns regarding the Southern Berkshire Regional School District and wanted the Selectmen to be aware of the negativity that exists.

Adam Kerzner asked how he could receive updates on the mediation issues with the five towns in the district. The Selectmen responded that the mediation session was closed to the public. A public informational meeting is being scheduled and the Department of Education (DOE) has been invited to attend. Discussion ensued regarding how DOE will take over the District.

Martin Brunnschweiler suggested that with the SBRSD agreement set to expire in 2011 now would be a good time to begin negotiations. He also discussed the intersection of Kellogg Road and Boardman Street. He would like a yield sign placed on Boardman Street coming from the north. Administrator Kellogg will investigate the request.

Administrator Kellogg gave an update on the Senior Center. A public informational session was held on October 24, 2007. The next meeting of the Senior Center Building Committee will be held on November 14, 2007. Comments received at the informational session will be reviewed at this meeting.

Selectman Macy passed on the Board's condolences to Administrator Kellogg on the recent loss of a family member.

Selectman Macy moved to adjourn the meeting, seconded by Selectman Collingwood. The motion carried unanimously.

Chairman Hannum adjourned the meeting at 7:40 pm.

Respectfully submitted,

Rhonda LaBombard
Assistant Town Administrator